



## ***Farmland Conservation Easement Commission Minutes***

***Jefferson County Courthouse***

***311 S Center Ave, Rm 203***

***Jefferson, WI 53549***

***Monday, September 08, 2014***

**Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.**

**1. Call to Order:**

The monthly meeting was called to order by Margaret Burlingham at 12:34 p.m. Committee members Margaret Burlingham (Chair), Walt Christensen (Vice Chair), and Mariah Hadler were present. Also in attendance were Blair Ward, Jefferson County Corporation Counsel; Gerry Kokkonen, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; and Michelle Staff, Planning & Zoning Department, Rodell Lea. Members Steve Nass (Secretary) and Blane Poulson were absent.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Review of the September Agenda:**

The September agenda was reviewed by the committee members. No changes were proposed.

**5. Public Comment:**

There were no comments at this time.

**6. Communications:**

There were no communications at this time.

**7. Review & Approval of the August 11, 2014 Meeting Minutes:**

Walt Christensen made a motion to approve the August meeting minutes as written, Mariah Hadler seconded. Motion carried 3/0.

**8. Discussion and possible action on PACE applications:**

**a. Greg Wilke - Town of Waterloo**

Margaret Burlingham said that NRCS visited Wilke's farm. It looks like their manure storage closure will be finished this week and she's waiting for a confirmation.

**b. Cliff Haberman - Town of Milford**

Michelle Staff and Margaret Burlingham have received the Haberman appraisal and are suggesting a resolution be sent to the County Board for purchasing the easement.

**c. Gary & Mary Ann Kunz Trust - Town of Sumner**

Margaret Burlingham notified the committee that this application is on hold pending budget.

**d. Duane Koch - Town of Farmington**

Margaret Burlingham notified the committee that this application is on hold pending budget.

**9. Discussion and action on forwarding a resolution to County Board for the purchase of Clifford Haberman Farmland Conservation Easements.**

Mariah Hadler made a motion to forward the resolution for purchasing the Haberman easement to the County Board, Margaret Burlingham seconded. Motion carried 3/0.

**10. Jefferson County Land and Water Conservation Report on Baseline Documentation for Easements:**

Gerry Kokkonen informed the committee that Natural Resources Conservation Service (NRCS) wants draft baseline documents for the Haberman easement 90 days before closing. NRCS also spoke to Gerry Kokkonen in regard to the Rodell Lea hanger. Gerry Kokkonen told NRCS and the committee that the landing strip is grass, the hanger is not permanent and it's used for Agricultural purposes, which was confirmed by Rodell Lea.

**11. Discussion on Land and Water Conservation and Zoning Department support of the Farmland Conservation Easement Commission:**

Michelle Staff stated that the County Board accepted the resolution to move the administrative duties and budget to the Land & Water Conservation Department.

**12. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach:**

Margaret Burlingham will be working on a flyer focusing on donated easements. The Commission has plans to attend the October 5<sup>th</sup> Lake Mills Festival and do the apple demonstration.

**13. Future Meeting:**

October 13, 2014 at 12:30 pm in Room 203.

**14. Suggestions for the Next Agenda:**

Possible easement for Stewart & Carol Calkins, Tim Hunn, County Budget.

**15. Adjournment:**

Mariah Hadler made a motion to adjourn at 1:02 pm, Walt Christensen seconded. Motion carried 3/0.